

## **SPECIAL AMENDMENT TO JUDGE HARMON'S PROCEDURES**

In connection with the Court's move to Electronic Case Filing (ECF), Judge Harmon now requires that all parties must submit a paper courtesy copy *directly to chambers* of the following:

- (1) all motions for summary judgment, and all responses and replies thereto; and
- (2) all motions and briefs that, *including any attachment*, are greater than 25 pages in length.

The parties must include the attachments in these paper courtesy copies submitted directly to chambers. This submission of paper courtesy copies directly to chambers is to be done *in addition to* the electronic filing of the documents. That is, the parties must file any and all motions electronically, regardless of whether they have sent a courtesy copy to chambers. The paper courtesy copy should be sent to chambers the same day that the motions are filed electronically.

If this requirement of filing courtesy copies directly to chambers will cause a special hardship upon any party, that party should file a motion seeking leave to be excepted from the rule. Any such motion must specifically identify the reasons why the rule causes the party special hardship.